

# **Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council**

## **DRAFT MINUTES**

of a meeting of the Full Council held on  
**Monday 15<sup>th</sup> December 2025 at 7pm**  
in the Youth Room of the Institute

### **Present were**

Cllr Rob Astley Chair

Cllr Jon Badger

Cllr Ian Davies

Cllr Geraint Peate

Cllr Sam Webster

Cllr Melvin Jones Vice Chair

Cllr Hazel Davies

Cllr Gareth Jones

Cllr Stephen Purser

Cllr Paul Wixey

**In attendance:** Robert Robinson Town Clerk

### **Apologies for absence.**

Cllr Myfanwy Alexander    Cllr Mark Owen

### **107. Welcome by the Chair**

The meeting received a welcome from the Chair.

### **108. Declarations of interest**

The following declarations of interest were recorded;

Minute no: 113.2 – Planning - Wenallt Llanfair Caereinion

Cllr Rob Astley, Cllr Melvin Jones and Cllr Gareth Jones

### **109. Public Question Time and Participation**

There were no members of the public present at the meeting.

### **110. Minutes of the last meeting**

The meeting considered and approved the minutes of the last Full Council Meeting held on Monday 17<sup>th</sup> November 2025.

Proposed by Cllr Melvin Jones and seconded by Cllr Jon Badger. The vote was unanimous.

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## 111. Actions since last meeting

The meeting received a report on actions since the last meeting as follows:

| Ref | Action                                                                                                     | Status                                      |
|-----|------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| 1   | Prepare draft minutes and circulate.                                                                       | Completed                                   |
| 2   | Publish draft minutes after 7 days                                                                         | Completed                                   |
| 3   | Prepare for change to .gov emails by all                                                                   | Ongoing                                     |
| 4   | Prepare papers or Banwy Estate Road asset transfer                                                         | Progressing                                 |
| 5   | Risk Assessment and insurance copy from RBL for poppy blanket and other structures in St Mary's churchyard | Completed                                   |
| 6   | Pay accounts as per Orders for Payment                                                                     | Completed                                   |
| 7   | Publish budget report and complete precept request to PCC                                                  | Completed                                   |
| 8   | Press release on budget prepared for approval by Chair and Vice Chair                                      | Prepared and awaiting approval              |
| 9   | Draft sketch and outline scope of works to be prepared for riverside path.                                 | Completed                                   |
| 10  | Order bag of scallpens for Mount Field                                                                     | For the new year                            |
| 11  | Contractor to be invited to advise on Ash Die Back trees along the High Street in Deri Woods               | Owner of house near to the trees contacted. |
| 12  | Letter to be send to the Quarry regarding lorries using Cwm Golau                                          | Completed                                   |
| 13  | Publish section 6 report on Biodiversity                                                                   | Completed                                   |
| 14  | Inform organisations of grant awards                                                                       | Completed                                   |
| 15  | Council agenda with appendices to be published on the website                                              | Completed                                   |

### 111.1 Minor works progress report

To receive an update on progress with minor works – as per appendix A to the agenda.

Items of note were:

#### **Deri Woods Riverside Path.**

Proper fences in place with signage to protect the damaged path.

The Chair has a meeting lined up with a contractor to take the works forward.

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## **Memorial Garden Scheme.**

A meeting on site to complete the scheme between the Chair, Cllr Sam Webster, the contractor Clerk to take place soon.

## **Chapel of Rest gate**

Repair to the gate to the side of the Chapel to be added to the list of works required.

## **112. Finance & Governance**

### **112.1 Bank balances**

The meeting noted the bank balances to 30<sup>th</sup> November 2025 as follows:

|                        |                   |
|------------------------|-------------------|
| Current account        | £26,047.78        |
| Deposit account        | £63,138.41        |
| <b>Total cash</b>      | <b>£89,186.19</b> |
| VAT due                | £2,087.16         |
| <b>Total available</b> | <b>£91,273.35</b> |

### **112.2 Management Accounts**

The meeting received the management accounts for the period to 30<sup>th</sup> November 2025.

See appendix B1 of the agenda.

### **112.3 Orders for payment**

The meeting approved the orders for payment as set out below:

| Auth     | Cheque | Paid to         | Department   | For                      | Net    | VAT    | Gross  |
|----------|--------|-----------------|--------------|--------------------------|--------|--------|--------|
| LGA 1972 | 102398 | SAM WEBSTER     | Projects     | sculpture for Mem Garden | 113.99 | 0.00   | 113.99 |
| LGA 1973 | 102399 | ROBERT ROBINSON | Events       | Children's entertainer   | 140.83 | 28.17  | 169.00 |
| LGA 1974 | SO     | R HOUGHTON      | Street Scene | Cleaning                 | 250.00 | 0.00   | 250.00 |
| LGA 1975 | DD     | BRITISH GAS     | Burials      | Electric                 | 70.34  | 0.00   | 70.34  |
| LGA 1976 | DD     | BRITISH GAS     | Street Scene | Electric                 | 125.93 | 6.29   | 132.22 |
| LGA 1977 | SO     | INSTITUTE       | Admin        | Office rental            | 108.33 | 0.00   | 108.33 |
| LGA 1978 | SO     | BRIDGEN CONTR   | Burials      | Grass cutting            | 298.00 | 136.67 | 820.00 |
|          |        |                 | Mount Field  | Grass cutting            | 298.00 |        |        |
|          |        |                 | Recreation   | Grass cutting            | 87.33  |        |        |
| LGA 1979 | SO     | R ROBINSON      | Admin        | Salary                   | 711.00 | 0.00   | 711.00 |
| LGA 1980 | SO     | M EVENS SALARY  | Community    | Salary                   | 221.90 | 0.00   | 221.90 |
| LGA 1981 | TRANS  | HSBC            | Admin        | Bank charges             | 4.00   | 0.00   | 4.00   |
| LGA 1982 | 102310 | INSTITUTE       | Admin        | Hall rental              | 150.00 | 0.00   | 150.00 |

Proposed by Cllr Paul Wixey and seconded by Cllr Ian Davies. The vote was unanimous.

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### **112.4 Precept**

The meeting noted the increase in Band D properties from 804 this year to 819 for the next year. This will give an extra income in the budget of £900 leaving the amount per Band D property the same as approved.

### **113. Planning**

#### **113.1 Planning decisions**

The meeting noted the planning decisions issued by Powys County Council – see appendix C of the agenda.

#### **113.2 Planning application**

Ref no 25/1676/FUL - Wenallt Llanfair Caereinion Welshpool SY21 0DJ

Erection of a manure store and associated works. See appendix D.

The meeting **AGREED** to support the application:

Proposed by Cllr Geraint Peate and seconded by Cllr Paul Wixey. The vote was unanimous. Note declarations of interest recorded.

#### **113.3 Place Making Plan**

The meeting received a short report from Cllr Paul Wixey regarding the Place Making Plan meeting held the previous week.

There will be a paper on funding options available for the next meeting of both the Place Making Plan group and the Full Council.

### **114. Sustainability Powys**

The meeting considered a report from Cllr Stephen Purser regarding a request from Powys County Council (Cllr Sian Cox) for Llanfair Caereinion to be part of a pilot scheme. This relates to the Town Council receiving an annual sum from PCC to deliver local services. The meeting **AGREED** in principle to consider such a request subject to receiving more detail.

### **115. County Councillor report**

The meeting received a report from the county councillor regarding Powys County Council activity. The main points were:

- i) Budget for the year ending 31<sup>st</sup> March 2207 likely to see a rise in council tax by 5%.
- ii) A price for the churchyard path has been gained and discussions with Scottish Power are progressing. It is hoped this work can be completed in the near future.
- iii) High School is progressing well.
- iv) Discussions regarding the Leisure Centre continue.

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- v) North Powys Flood plans are available. Any comments to be passed to Cllr G Jones.
- vi) The issues around the 1540 bus from the High School via Welshpool Bus Station to Llanfair are being taken up by Cllr Gareth Jones.
- vii) The speed humps work in Watergate Street have been completed.

### **116. Letter of support for a WLLR grant application**

The meeting was made aware of a letter sent by the town clerk offering support for the WLLR landfill application. This relates to biodiversity at the eastern end of the line. In future all such letters are to be subject to council approval in advance.

### **117. Town Clerk's report and correspondence**

The meeting received a report from the Town Clerk regarding the following:

i) **progress with community asset transfer of the Banwy Industrial Estate Road.**

Progress with the required reports and with enquiries with PCC are progressing.

ii) **Christmas Lights event 2026**

The meeting discussed the event for 2026 with the following decisions confirmed:

|                         |                                                                                                            |
|-------------------------|------------------------------------------------------------------------------------------------------------|
| <b>Date</b>             | Friday 11 <sup>th</sup> December 2026                                                                      |
| <b>Institute</b>        | Use of the whole building (not just the hall)                                                              |
| <b>Working group</b>    | The setting up of a small working group to be put in place including local business.                       |
| <b>Procession</b>       | A larger tractor procession is more likely with the later date (the day before the Welshpool Tractor run). |
| <b>Father Christmas</b> | A thank you letter to be sent to Col Glyn Jones for his work with this over the years.                     |

### **118. Date of the next meeting**

The meeting noted the date of the next meeting which is to be Monday 19<sup>th</sup> January 2026 at 7pm in the Youth Room of the Institute.

### **119. Actions to be taken forward**

The following actions are to be taken forward from the meeting:

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| Ref | Action                                                                                       | By                                        |
|-----|----------------------------------------------------------------------------------------------|-------------------------------------------|
| 1   | Prepare draft minutes and circulate.                                                         | The Town Clerk                            |
| 2   | Publish draft minutes after 7 days                                                           | The Town Clerk                            |
| 3   | Prepare papers or Banwy Estate Road asset transfer                                           | The Town Clerk                            |
| 4   | Pay accounts as per Orders for Payment                                                       | The Town Clerk                            |
| 5   | Press release on budget prepared for approval by Chair and Vice Chair                        | Chair to confirm                          |
| 6   | Order bag of scalpens for Mount Field                                                        | The Town Clerk                            |
| 7   | Deri Woods Riverside Path (contractors meeting)                                              | Chair                                     |
| 8   | Memorial Garden site meeting                                                                 | Chair/Cllr Sam Webster and the Town Clerk |
| 9   | Contractor to be invited to advise on Ash Die Back trees along the High Street in Deri Woods | Chair                                     |
| 10  | Inform PCC of planning decisions                                                             | The Town Clerk                            |
| 11  | Inform PCC on decision regarding Sustainability Powys and a possible pilot scheme            | The Town Clerk                            |
| 12  | Banwy Industrial Estate – paperwork towards an asset transfer                                | The Town Clerk                            |
| 13  | Christmas Lights 2026 – confirm date and set up small working group                          | The Town Clerk                            |
| 14  | Place Making Plan – funding options plan for next meeting                                    | The Town Clerk                            |